

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ Geneva (SUI) 14-15.12.2024**



  
**ROLEX**  
PRÉSENTE

# Concours Hippique

International  
de Genève

Rolex Grand Slam  
of Show Jumping

**11 > 15**  
**Décembre**  
2024

**Schedule Driving**



[www.chi-geneve.ch](http://www.chi-geneve.ch)



Visuel PMA Sportguide - Photo: C. HIGGINS/Christie's

## I. DENOMINATION OF THE EVENT

**Venue :** CHI de Genève / CHI Geneva  
**Dates :** 14<sup>th</sup>-15<sup>th</sup> December 2024 **NF:** SUI  
**Indoor:** X

**CAI-W (Leg)**    
**CAI-W Final**

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 21<sup>st</sup> November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1st January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1<sup>st</sup> January 2024.
- **FEI Driving and Para Driving Rules, 12<sup>th</sup> edition, effective 1<sup>st</sup> January 2022, updates effective 1st January 2024.**
- **The FEI World Cup™ Driving Rules – Season 2024/2025.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 03.10.2024

Signature:   
Manuel Bandeira de Mello  
FEI Director Driving & Para Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

**TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF THE EVENT .....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>2</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....</b>	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>5</b>
1.	ORGANISER .....	5
2.	ORGANISING COMMITTEE .....	5
3.	EVENT DIRECTOR.....	5
<b>V.</b>	<b>OFFICIALS.....</b>	<b>6</b>
<b>VI.</b>	<b>INVITATIONS.....</b>	<b>7</b>
1.	GENERAL .....	7
<b>VII.</b>	<b>ENTRIES.....</b>	<b>7</b>
1.	ENTRY DATES AND FEES .....	7
2.	<b>OTHER FEES/CHARGES BY ORGANISING COMMITTEE:</b> .....	8
3.	NO-SHOWS/LATE WITHDRAWALS: .....	9
<b>VIII.</b>	<b>TIMETABLE.....</b>	<b>10</b>
<b>IX.</b>	<b>COMPETITION DETAIL .....</b>	<b>11</b>
1.	PRELIMINARY TIMETABLE.....	11
2.	PRIZE MONEY .....	13
<b>X.</b>	<b>FACILITIES OFFERED .....</b>	<b>15</b>
1.	ATHLETES .....	15
2.	GROOMS.....	16
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS.....</b>	<b>16</b>
3.	STABLES .....	16
4.	TIMING DEVICE .....	16
5.	SCORING/TIMING PROVIDER.....	16
6.	PRIZE GIVING CEREMONY .....	17
7.	ADVERTISING ON ATHLETES AND HORSES .....	17
8.	TICKETING .....	17
9.	BETTING .....	17
10.	TRANSPORT REIMBURSEMENT HORSES/PONIES.....	17
11.	WELCOME .....	17
12.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS .....	18
13.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS .....	18
14.	LORRY / CARAVAN FACILITIES .....	18
15.	SUSTAINABILITY.....	19
<b>XII.</b>	<b>VETERINARY MATTERS.....</b>	<b>20</b>
1.	CUSTOMS FORMALITIES .....	20
2.	HEALTH REQUIREMENTS .....	21
3.	NATIONAL REQUIREMENTS .....	22
4.	PONIES .....	22
5.	INJURY SURVEILLANCE.....	22
6.	TRANSPORT OF HORSES .....	23
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	23
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME .....	24
<b>XIII.</b>	<b>HUMAN ANTI-DOPING.....</b>	<b>24</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION .....</b>	<b>25</b>
1.	<b>INSURANCES AND NATIONAL REQUIREMENTS .....</b>	<b>25</b>
1.1.	ATHLETES, OWNERS AND SUPPORT PERSONNEL.....	25
1.2.	ATHLETES AND OWNERS .....	25
3.	PROTESTS/APPEALS .....	27
4.	DISPUTES .....	27
5.	MODIFICATION TO SCHEDULE .....	27
6.	ADDITIONAL INFORMATION FROM THE ORGANISER.....	28
<b>XV.</b>	<b>ANNEXES.....</b>	<b>30</b>
1.	FEI Entry System .....	30
2.	RESULTS.....	32

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Concours Hippique International de Genève / CHI Geneva  
Address: Place Edouard-Claparède 7  
CH-1205 Genève  
Telephone: +41 22 738 18 00  
Fax: +41 22 738 18 58  
Email: info@chi-geneve.ch  
Website: www.chi-geneve.ch

#### Contact Details Show Ground:

Address: Palexpo  
CHI Geneva  
Route François-Peyrot 30  
CH – 1218 Grand-Saconnex  
Telephone: +41 22 738 18 00  
GPS Coordinates: Latitude 46.2366903 / Longitude 6.118672899999979

#### **Nearest airport:**

Geneva Cointrin (walking distance 15 minutes)

#### **Nearest train station:**

Geneva airport (walking distance 15 minutes)

### **2. ORGANISING COMMITTEE**

Sophie MOTTU MOREL	General Director
Alban POUURET	Sports Director
Nicole BARRAUD	Equestrian's Backstage
Frédérique DE LINT	General Secretary
Corinne DRUEY	Press Officer
Philippe GUERDAT	Welcome/contact for drivers
Anastasia SCHERZ	Stable manager
Catherine TIZON	Riders' Secretariat
Matthieu LANDERT	Driving
Nadja BURKHARD	Shuttle manager

### **3. EVENT DIRECTOR**

Name: Sophie MOTTU MOREL  
Address: Concours Hippique International de Genève  
Place Edouard-Claparède 7  
CH – 1205 Genève  
Telephone: +41 22 738 18 00  
Fax: +41 22 738 18 58  
Email: smottu@chi-geneve.ch

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ Geneva (SUI) 14-15.12.2024**



**V. OFFICIALS**

\* **Compulsory**

Please select the FEI Officials from the list provided by the FEI for FEI Driving World Cup™. (available in the FEI Driving World Cup™ Rules)

Ref.	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	Ground Jury President*	10005976	Marc Wentein	BEL	4
		Ground Jury Member*	10000361	Daniel Würgler	SUI	3
		Ground Jury Member	10117926	Pieter Coudyzer	BEL	3
3	Course Designer	Course Designer*	10013147	Michael Mayer	SUI	3
5	Chief Steward	Chief Steward*	10049680	Jan Devaere	BEL	4
8	Assistant Stewards	Assistant Steward	10008108	Marjorie Magnin	SUI	1
		Assistant Steward	10050298	Thomas Haesler	SUI	Nat.
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10086704	Dr Micaël Klopfenstein	SUI	
10	FEI Veterinary Delegate	Assistant FEI Delegate	10048902	Dr Thierry Grisard	FRA	
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10086704	Dr Micaël Klopfenstein	SUI	
		FEI Permitted Treating Veterinarian	10198921	Dr Marco Bryner	SUI	
12	Medical Doctor		30000335	Secours Medic Events Bernard Chabloz	SUI	
13	Farrier		10110340	Cyrill Zuber	SUI	
14	NF Delegate	NF Delegate (if applicable)				

## VI. INVITATIONS

### 1. GENERAL

Number of qualified drivers	<b>5</b>
Number of Wild Cards that may be allocated	<b>1</b>
Number of horses per driver	<b>5</b>

Open to 5 drivers of the Top Ten Drivers 2024 and one Wild Card. Wild Card is allocated upon request from the Organising Committee in conjunction with the FEI.

Any Driver who competes in a FEI World Cup™ as a Wild Card entry cannot earn FEI World Cup™ points from his result from that event.

Four grooms per driver.

## VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND FEES

#### Deadlines for Entries

<b>Definite entries:</b>	Monday, 25th November 2024
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date : Friday 13th December 2024 Time: 14 :45

**LIST OF COMPULSORY FEES:**

• <b>Entry Fee per Turnout</b>	
Four-in-hand	<b>€540</b>
• <b>Stabling fee per horse/pony</b>	<b>Free</b>
<b>VAT:</b>	<b>8.1%</b>
<b>Total fee per Turnout:</b>	<b>€583,75</b> (total amount)

• <b>EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Higher Level Events</i> <span style="float: right;"><i>EUR 25 for Driving per turnout per event</i></span> <i>(All other events not defined as CIMs)</i>	

Details entry procedure fee / Payment:	Entry made on the FEI Entry System. Payment on Event Clearing.
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The international horses are stabled in boxes at "Palexpo" in a hall adjoining the show arena which will be strictly controlled and to which access will be restricted in accordance with the security Veterinary Regulations (Art. 1005). Wood shavings and hay will be sold at a cost price. Straw will be provided free of charge for those who wish it. Any extra horse must be announced well in advance and a fee of CHF 75.- per horse/per day will be charged.

**LOGISTICAL ENTRIES**  
**Contact info@chi-geneve.ch for companions** such as grooms or horse owners who wish to access the venue or for any other questions regarding accreditations.

Any requests for **hotel reservations** have to be specified with the room type (single/double) and the date of arrival and departure must be sent before 22th of November to: [mpnaz@chi-geneve.ch](mailto:mpnaz@chi-geneve.ch).

**All rooms booked but not used will be billed to the drivers following the usual hotel rate.**

The OC will **not accept** any other entries or incomplete entries.

**2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity hook-up for lorries (upon request):	EUR 100.-
Manure disposal (maximum € 40 per horse per Event):	EUR 38.50.- per horse
Health/customs-related documents for Horses if applicable:	
Hay:	EUR 20.- per bale
Straw:	Free of Charge
Shavings:	EUR 20.- per bale



Adaptator:

EUR 12.-

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price: €100  
Water supply: provided by the OC  Not provided by the OC  Price:  
Sanitary facilities: provided by the OC  Not provided by the OC  Price:  
Catering facilities: provided by the OC  Not provided by the OC  Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	CHE-101.517.192 TVA
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With regards to fees covering water supply, they will no longer be charged. However, please do not drain off sanitary disposals within the grounds of Palexpo unless directly hooked up to a sanitary disposal. Used water may not be evacuated from the trucks and should be stored in the water recovery tank until appropriate disposal is available.

**« EventClearing »**

Entry fees and prize money transfer will be administered by « EventClearing». The entry fee plus additional fees and charges must be paid by bank transfer prior to the event, by wiring the amount concerned to the following bank account:

Beneficiary: EventClearing S.à r.l., 2, Massewee, L - 6186 Gonderange

EUR: LU38 0025 4101 2925 8200

BIC/SWIFT: BILL LULL XXX

Reference: CHI Geneva, *Athletes FEI ID*

Contact: info@eventclearing.lu Web: [www.eventclearing.lu](http://www.eventclearing.lu)

**Applicable government tax to be deducted from Prize Money: see page 13-14**

**3. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

<b>Amount charged EUR 350.-</b>
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**VIII. TIMETABLE**

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Thursday	12.12.2024	15 :30
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	13.12.2024	15 :30- 16 :30
• <i>Horse re-inspection</i>	Saturday	14.12.2024	9:00
• Declaration of Starters	Day before concerned competition at 23:00.		
• Draw (Official Village, Conference Room)	Friday	13.12.2024	18 :00
• FEI Driving World Cup™ Competition 1	Saturday	14.12.2024	17 :30
• FEI Driving World Cup™ Competition 2	Sunday	15.12.2024	11 :30

Note : as per Art. 7.2.: There must be at least 24 Hours between the opening of the Stables and the Horse Inspection.



## **IX. COMPETITION DETAIL**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

### **1. PRELIMINARY TIMETABLE**

**FIRST DAY: SATURDAY**

**DATE : 14.12.2024**

**TIME : 17 :30**

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## **COMPETITION 1 – FEI Driving World Cup™**

**Time Obstacle Competition (1 round)**  
**Opening Competition World Cup**

Competition 1: acc. to Art. 971.2  
Equipment: acc. to Art. 940  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2024/2025)

**X Leg** acc. to Art. 5.2 of the FEI Driving World Cup™ Rules – season 2024/2025

Starting order: draw, in presence of Athletes  
Athletes with a Wild Card are required to start first in order

Format:  Competition with a Drive Off open to all Drivers  
 Competition with a Drive Off open to the best three Drivers

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**SECOND DAY: SUNDAY**

**DATE : 15.12.2024**

**TIME : 11:30**

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## **COMPETITION 2 - FEI Driving World Cup™**

Competition 2: acc. to Art. 971.2 of the FEI Driving Rules  
Equipment: acc. to Art. 940 of the FEI Driving Rules  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2024/2025)

**X Qualifier/Leg** acc. to Art. 5.3 of the FEI Driving World Cup™ Rules – season 2024/2025

Round 1: 1st round according to the reverse order of standings after Competition 1.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

1. The Time of the Drive off will be added to the time of the first round.  
X 2. The Drive-Off 2 will start from zero

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ Geneva (SUI) 14-15.12.2024**

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**PRIZE MONEY**

TOTAL PRIZE MONEY	EUR	CHF
	41'850.-	

**Breakdown of prize money - FEI Driving World Cup™ Competition 1**

PRIZE MONEY		EUR			CHF		
		13'700					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
4'000	3'000	2'400	1'700	1'400	1'200		

**Breakdown of prize money – FEI Driving World Cup™ Competition 2**

PRIZE MONEY		EUR			CHF		
		28'000					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
9'000	6'500	4'300	3'300	2'600	2'450		

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	n/a
Best foreign athlete -	n/a
Best home athlete –	n/a
Team awards –	n/a

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: 8.1%**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**DEDUCTIONS:**

**I. TAX AT SOURCE**

We inform you that in a letter dated March 28th 1996, the Canton of Geneva stated its intention to apply the Federal Law regarding direct taxation and the Law of taxation at source. These legal provisions concern **all competitors in the CHI who do not have a Swiss residence permit**. This means that on net winnings, after

deduction of living expenses indicated on the final statement of account at the end of the competition, **a tax rate of 0 to 25% will be applied**, according to the total balance. Our Sports Financial Service can provide additional information on this matter. An official declaration detailing the fiscal deduction will be given to each competitor concerned, together with his/her final statement. It will facilitate the recovery of this tax in his/her country of residence.

#### **DETAILS**

According to the relevant Swiss tax regulations the Organizing Committee has to charge the tax rates listed below from the income (prize money+refunding of any kind of expenses –20% as acquisition costs ) of each rider.

The daily average income for individual riders is calculated from the total income during the event, divided by 5 (days).

The tax rates are as follows:

Daily average income of the rider applicable rate

10.00% below EUR 200.00

12.00% between EUR 201.00 and 500.00

15.00% between EUR 501.00 and 1'000.00

20.00% between EUR 1'001.00 and 3'000.00

25.00% above EUR 3'000.00

## **II. SOCIAL INSURANCE**

The activity of riders is considered as an independent activity by the Federal Insurance Office. As a consequence all earnings must be included and declared by all competitors in their independent revenue both in Switzerland and abroad.

### **A. SWISS COMPETITORS**

All Athletes living in Switzerland, are requested to hand in a proof of their affiliation as an independent to an official compensation office of the OASI (Old Age and Survivors Insurance-AVS/AHV), or prove that they are employed by a company. In case you do not provide this document, the earnings of "Prize Money" exceeding the amount of EUR 2'300.- will be subject to contribution of the OASI (AVS/AHV). The CHI cannot bear the cost of the employers part and the applicable rate will be 15.508% (example: if the prize money is EUR 10'000.-, an amount of EUR 1'550.80 will be deducted and a net amount of EUR 8'449.20 will be paid out to the competitor).

### **B. FOREIGN ATHLETES**

**For riders coming from a country which is part of the European Union (EU) or a country from the European Free Trade Association (EFTA), we kindly ask you to hand in the E 101 formula, which proves that you are subject to a social security system as an independent in your country.**

In a case where documents are not handed in as required, we remind you that the possible earnings of "Prize Money" must be considered as an income of an independent activity and that it is your responsibility to declare this as such in your country.

We draw your attention to the fact that the Swiss OASI could perform controls in your country.

### **C. OTHER FOREIGN ATHLETES**

We remind you that the possible earnings of "Prize Money" must be considered as an income of an independent activity and that it is your responsibility to declare this as such in your country.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Geneva Marriott Hotel

Address: Chemin du Ruisseau 1

1217 Geneva – Switzerland

Telephone: +41 22 827 81 00

At the expense of: The Organiser

Accommodated (bed and breakfast) from 12<sup>th</sup> to 15<sup>th</sup> December 2024

#### **Two double rooms per team (one for the driver, one for two grooms)**

Please note that hotel rooms **will not be booked automatically**. Hotel rooms for drivers will be made available only **upon receipt of a request** in writing from the respective NF or from the athlete concerned directly. Clear details regarding arrival and departure dates of the athlete(s) concerned must be submitted **by Friday, 22nd of November 2024**.

In case drivers arrive before Friday 13<sup>th</sup> of December or leave on Monday 15<sup>th</sup> of December, the OC will organise a hotel room but at the drivers own expense (from 12<sup>th</sup> to 13<sup>th</sup> of December and/or 15<sup>th</sup> to 16<sup>th</sup> of December). Please specify your request to [mpnaz@chi-geneve.ch](mailto:mpnaz@chi-geneve.ch). Clear details regarding arrival and departure dates of the athlete(s) concerned must be submitted until **Friday, 22<sup>th</sup> of November 2024**.

If the deadline mentioned above is not respected, the availability of hotel room **accommodation cannot be guaranteed**.

Drivers must pay their own extras (bar, tel, meals at the hotel, etc...). All rooms booked but not used will be billed to the driver following the usual hotel rate.

Accompanying parties may book their hotel by contacting: [mpnaz@chi-geneve.ch](mailto:mpnaz@chi-geneve.ch) or +41 79 411 73 36 before 22<sup>nd</sup> of November.

All rooms booked but not used will be billed to the drivers following the usual hotel rate.

#### **Meals**

At the expense of: The Organiser

Meals provided from 12<sup>th</sup> to 15<sup>th</sup> December 2024 at the Rider's Corner.

## 2. GROOMS

### Accommodation

Requests for accommodation must be sent with entries to: [mpnaz@chi-geneve.ch](mailto:mpnaz@chi-geneve.ch) before 22th of November.

Accommodation will be at the cost of: The Organiser from 13<sup>th</sup> to 15<sup>th</sup> December 2024.

### Meals

At the expense of: The Organiser

Meals provided from 12<sup>th</sup> to 15<sup>th</sup> 2024 at the Stable Restaurant.

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

### 1. COMPETITION ARENA

Length: 97 m

Width: 55 m

### 2. PRATICE ARENA

Length: 52 m

Width: 36 m

### 3. STABLES

Size of boxes

3 m x 4 m

(minimum 3m x 3m+20% 3m x 4m)

**Information:**

Anastasia Scherz, stable manager

+41 79 386 07 00

[ascherz@chi-geneve.ch](mailto:ascherz@chi-geneve.ch)

### 4. TIMING DEVICE

Name of Manufacturer: World Sport Timing

Model: TBOX

FEI Report number: 2019001-1A

### 5. SCORING/TIMING PROVIDER



Name of the Company: World Sport Timing  
Name contact person: Martin Pereal  
Contact email: [martin@wstiming.com](mailto:martin@wstiming.com)

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

## 6. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3 for Competition 1, all drivers for Competition 2.

## 7. ADVERTISING ON ATHLETES AND HORSES

Advertising in Marathon Competition: The competitors are authorised by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 8. TICKETING

Are you selling ticket for spectator to attend your event: Yes X No   
Name of your ticketing provider: Ticketcorner  
Web address to buy ticket: [www.chi-geneve.ch](http://www.chi-geneve.ch)

## 9. BETTING

Betting will be authorised by the Organiser: Yes  No X

## 10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:  
The Organiser at EUR 3.- per km per team, "one way only" and max EUR. 3'000.-.

The Committee shall not bear any additional costs resulting from a dispatch, which does not conform to these instructions.

## 11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

### Athletes

**Please contact** the Show Secretariat

Email: [info@chi-geneve.ch](mailto:info@chi-geneve.ch)

Tel: +41 22 738 18 00

### Horses

**Please contact** : Anastasia SCHERZ (Stable Manager)

Email: [ascherz@chi-geneve.ch](mailto:ascherz@chi-geneve.ch)

Tel: +41 79 386 07 00

Horses may not arrive earlier than Thursday 12<sup>th</sup> of December at 15:30 and must depart no later than Monday 16<sup>th</sup> of December at 7:00 unless otherwise agreed upon with OC.

## **12.LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Organiser Shuttle Service X

No walking distance or public transport available

### **Shuttle manager**

Please contact : Nadja Burkhardt

Email : [shuttleservice@chi-geneve.ch](mailto:shuttleservice@chi-geneve.ch)

Tel : +41 79 751 29 81

## **13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

### **Entry right to the stable area according to FEI Veterinary Regulations Art. 1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: one (1)

Partner: one (1)

Groom: Four (4) (2 competing on carriage and 2 additional)

Horse Owner: Two (2) accreditations acc. To FEI Passport

Only people accredited by the OC have the right of entry to the CHI Geneva.

Private veterinaries (other than the veterinarian of the CHI Geneva) or any other person providing therapeutic or prophylactic care of any nature are asked to submit their request to the Veterinary Commission. Furthermore, they must then report to the official FEI Veterinary Delegate, upon arrival at the show grounds before they will be accredited and allowed to enter the restricted area. No veterinarian or other person providing therapeutic or prophylactic care of any nature, is permitted to treat horses without having specifically requested authorization from the Veterinary Commission.

The OC reserves the right to withdraw, confiscate or otherwise any passes whether issued with entry or purchased, without refund, immediately in the event that they are either cut, removed, in any way damaged or misused. Passes are non-transferable once issued.

Four grooms per driver for Four-in-Hands in CAI-W

## **14.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes X

Lorries are parked next to Palexpo near the stables entrance.

## **15.SUSTAINABILITY**

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **Admission:**

**Thursday, December 12, 2024 as from 15:30** (only in exceptional cases shall a horse be admitted before then, and this must be pre-arranged).

**Horse examination** (Art. 1033 of the Veterinary Regulations and Art. 935.1 of the FEI Driving Rules).

Will take place upon the horse's arrival, before entering into the stables. Horses in transit (held in show stables but not competing) are subject to this examination too. Horses should be led by the halter, accompanied by their passport. This examination only serves to identify and disclose possible diseases which could be contagious.

### **Horse Inspection:**

**Date: Friday, December 13<sup>th</sup>, 2024**

**Time: 15:30-16:30**

**All horses taking part in this event must be presented during the first horse inspection otherwise, they will not be permitted to participate.**

**Custom papers, ATA Carnet and custom permits must be presented at the veterinary inspection.**

No order will be posted. Difficult horses and stallions should be presented last.

**Re-inspection** by the Ground Jury and FEI Veterinarian Delegate:

**Date : Saturday, December 14<sup>th</sup>, 2024**

**Time: 9:00**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name:	Fert & Cie Transport S.A. – Mr Tarik Haliche
Address:	Rue Barton 7 CH-1211 Genève
Telephone:	+41 22 839 43 03
Mobile:	+33 652 21 18 13
Email:	t.haliche@fert.ch
Opening hours:	8:00-18:00

#### **MANDATORY**

**Due to swiss rules applied since 2016, all horses taking part in an international competition in Switzerland must have an ATA carnet to enter and leave the country during the weekend. It is no longer possible to cross the border on Saturday or Sunday with the document called DDAT used by some of the participants in the past few years.**

**Please contact Fert & Cie for more information.**

**IMPORTANT : All ATA Carnet must be presented at the custom office of Palexpo.**

## 2. HEALTH REQUIREMENTS

### GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

### ENTRY OF HORSES

Required health tests and vaccinations    Information below  
Quarantine period:                                n/a  
Specimen Import Licence applied:            Information below

For questions or problems, please contact your Government Veterinary Services.

Please note the conditions to be met and the documents to be completed prior to importing horses into Switzerland for the period of the competitions.

#### **Entry into Switzerland:**

##### ***From France and other European Community countries (EC)***

- FEI Passport
- ATA Carnet **mandatory**
- Health certificate: Document TRACES or APPENDIX "II" of the Directive 90/426/ CEE

These three documents must be presented at the Swiss Customs' Office upon entry.

##### ***From other countries (outside the EC)***

- FEI Passport
- ATA Carnet **mandatory**
- Health certificate (form 95/23)

These three documents must be presented at the Swiss Customs' Office upon entry.

NO veterinary inspection at the border for horses with an ATA Carnet.

When filling in the ATA document (provided by the Chamber of Commerce), do not forget to mention details of equipment accompanying the horses.

Custom papers, ATA Carnet and custom permits must be presented at the veterinary inspection.

In case of problems with pre-issued ATA Carnets which need to be amended, the official customs agent FERT & Cie will charge EUR 50.- for entry into Switzerland and EUR 50.- for return into the EC. This fee is to be paid directly to FERT & Cie, through Event Clearing.

Please remember that horses arriving with ATA Carnets must be presented to the French customs and then at the Swiss border to the FERT & Cie's,

Mr Tarik Haliche, FERT (Tel. +33 652 21 18 13).

#### **Departure from Switzerland:**

The same documents must be presented at the Swiss Customs' Office when horses leave the country. The re-exportation should take place no later than 7 days after the end of the event. In principle, there is no veterinary inspection at the border when entering the European Community (EC).

The CHI official export veterinarian will provide a health certificate at the end of the event. **EUR 60.- will be charged an additional EUR 30.- if the certificate is requested less than 72 hours prior to the weekend).**

Upon their arrival, each participant or their representative will immediately provide all details concerning their departure.

All documents needed for entering Switzerland (ATA Carnet, customs permit, passports, health certificates) are to be handed over to the Veterinarian Commission when the horses are unloaded.

### **Return and departure of horses at the end of the CHI**

Upon arrival, the competitors will be contacted by the representative of the Transport Commission, who will ask for their instructions.

All documents needed for entering Switzerland (ATA Carnet, customs permit, passports, health certificates) are to be handed over to the Veterinarian Commission when the horses are unloaded.

The time schedules for collecting the equipment from the stables and the departure of the horses will be indicated on the evening preceding departure. Their departure should take place **at the latest Monday, 16<sup>th</sup> December, 2024, 7:00.**

The Committee reserves the right to refuse payment of any additional costs or consequences that could arise due to receiving late information (later than **Monday, 16<sup>th</sup> December, 2024, 7:00.**) of changes in departure plans.

The OC reminds you that you will have to foresee fees for the customs agent (FERT) in case of problems with the ATA documents, cost of departure formalities and other problems. For example, customs permits (non-valid ATA Carnets).

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Switzerland does not require any specifically requirement. FEI's and European's are allowed. All information mentioned above for the entry and departure in Switzerland

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1029**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1047**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1066**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3



of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ Geneva (SUI) 14-15.12.2024**

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to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date. The Committee assumes no responsibility for accidents or illness that might occur affecting the owners, riders, driving teams, grooms or horses, nor for thefts, fires or any damages while travelling, residing or participating in the competition.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

The Committee shall not take out any insurance for the transport of the horses and persons accompanying them, its liability shall not, in any event, exceed that of the transport contractor being used. If, in case of accident, illness of an animal or bad road conditions, the Committee is called upon to hire transport at the request of and on behalf of the competitors, it shall in no case assume liability in case of accident, and this without recourse either against the transporter himself or the Committee and will not cover the relative expenses; the handling of loading and unloading, moreover, devolves upon the grooms themselves and involves their own responsibility. All horses taking part in the CHI Geneva will benefit from an insurance by Epona in case of an accident. Details and conditions will be written in the information letter that the athletes will receive at their arrival.

### **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of EUR 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

### **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **IMAGE RIGHTS**

The Organising Committee reserves the right to use – without any compensation due – photographs, videos or any other digital registered picture from athletes and/or horses, made or registered during the CHI Geneva – 2023, for promotional and/or marketing purposes, related to the event. It is a condition of entry that all athletes will permit any photographic or filmed material derived during the course of the event, to be utilised subsequently by the Organising Committee for future promotion of their business interests or the event, at no cost to the latter. Moreover the Organising Committee would highly appreciate the athlete's co-operation for marketing activities related to the event (for example to join a meet and greet session with main sponsors), for approximately 10/15 minutes maximum, if so requested.

### **SURVEILLANCE CAMERAS**

Surveillance cameras will be operating at the venue including in the stable area.

### **INCIVILITY**

Any act of discourtesy or disobedience to any judge, steward or show official on the part of the athlete, groom, driver or owner of a horse may – at the sole discretion of the President of the Ground Jury, following consultation of the Foreign Judge – result in the athlete being disqualified from the event, in which case (entry) fees and prize money won will be forfeited.

### **PARADING**

All horses must be paraded whenever so ordered by the Organising Committee or an authorised show official. Any failure to comply with this rule may result in disqualification from competing and forfeiture of prizes, at the discretion of the Ground Jury.

### **DOGS**

No dogs allowed in the public area.

### **SMOKING**

**Smoking is prohibited in Palexpo**



**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI2* and above	6 years old or over

## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10102042  
**Name\*:** Poudret  
**First Name\*:** Alban  
**E-Mail\*:** apoudret@chi-geneve.ch  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10199101  
**Name\*:** Oltra  
**First Name\*:** Elisa  
**E-Mail\*:** elisaoltra@hotmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10325218  
**Name\*:** De Lint  
**First Name\*:** Frédérique  
**E-Mail\*:** fdelint@chi-geneve.ch  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ Geneva (SUI) 14-15.12.2024**



**FEI ID<sup>1</sup>:** 10044444  
**Name\*:** Lienhop  
**First Name\*:** Matthias  
**E-Mail\*:** matthias@eventclearing.lu  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10026200  
**Name\*:** Häussler  
**First Name\*:** Viktoria  
**E-Mail\*:** viktorija@eventclearing.lu  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10094495  
**Name\*:** Tizon  
**First Name\*:** Catherine  
**E-Mail\*:** catherine.tizon@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of EUR 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**